

Our Lady of the Rosary Catholic Primary School
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<https://www.ourladyoftherosary.org.uk/>

SUPPLEMENTARY INFORMATION FORM

2027-28

(See Key information / Admissions on the school website)

RECEPTION YEAR NEW INTAKE APPLICATIONS

If you are expressing a preference for a place for your child at Our Lady of the Rosary Catholic School and wish to apply under criteria 1 to 3 or 5 to 8 of the admissions policy, you should complete this Supplementary Information Form.

- The completed Supplementary Information Form, together with any supporting documentation (see Notes below), should be **returned to the school office (see above email and postal addresses)**
- It should be returned by the closing date of **15 January 2027** to be considered in the first round of allocations.
- If you are applying to more than one Catholic school, you will need to complete a separate Supplementary Information Form for each school.
- If you do not provide the information required in this form and **return it to the school, with any supporting documentation**, by the closing date, your child may not be placed in the appropriate category, and this is likely to affect your child's chance of being offered a place.
- Remember – you **must** also complete the Common Application Form of your child's home Local Authority, in addition to this form.

Name of child:

Address of child:

Parent/Carer Name:

Please read the school's admission policy, noting in particular the faith-based criteria and the Children of Staff criterion, and read your Local Authority admissions guide booklet, before completing this form.

NOTE: When completing the Local Authority Common Application Form, it is important that you provide details of any siblings (brothers or sisters) who will be attending the school at the proposed time of admission. If this information is not provided the admission authority of the school may not be able to place the application within the correct criterion.

CRITERIA CATEGORY

Status of child: please indicate by placing a tick in the appropriate box below – please note that a tick should be indicated in only a single box.

Criteria	Tick Box	Evidence Required
1. Child is Catholic (Categories 1 to 3)	☐	See Note 1 below
2. Child is a Catechumen (Category 5)	☐	See Note 2 below
3. Child's parent is a member of the school's staff (see (ii) after Category 9 on page 2)	☐	State the full name of the parent: See Note 3 below
5. Child is a member of an Eastern Christian Church (Category 6)	☐	See Note 4 below
6. Child is a Member of other Christian denomination (Category 7)	☐	See Note 4 below
7. Child is a Member of other faith (Category 8)	☐	See Note 4 below

For criteria categories 1 to 3, state the Catholic Parish in which your child lives (state the name of the parish and its location):

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Declaration

I confirm that I have read the Admissions Policy of the school and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the governing body may withdraw any offer of a place even if the child has already started school. I understand that I must also complete the Common Application Form of my home Local Authority.

Signed.....

Date.....

Notes

1. Evidence of Catholic Baptism (or Reception)

If application is being made for a place at the school for a Catholic child evidence of Catholic baptism or reception into the Church is required. A certificate of baptism or certificate of reception into the full communion of the Catholic Church should be provided at the same time as this form is returned to the school.

The Admission Authority may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church, e.g., where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their Parish Priest.

2. Evidence for Catechumens

If application is being made for a place at the school for catechumen evidence of their being a member of the catechumenate of a Catholic Church will be required. A certificate of reception into the order of catechumens should be provided at the same time as this form is returned to the school.

3. Evidence for Children of School Staff

If application is being made for a place at the school for a child with a parent who has been a member of the school's staff for two or more years at the time of application, or who was recruited to fill a vacant post for which there is a demonstrable skills shortage. This does not include staff who work on the school site for other employers. You must provide the full name of the parent who works for the school in box 3 of the 'Criteria Category' section above.

4. Evidence for Eastern Christian Churches, Other Christian Denominations and Other Faiths

If application is being made for a place at the school as the child is a member of an Eastern Christian Church, another Christian denomination or another faith a letter or document confirming membership of that Christian denomination or faith and signed by the appropriate minister of religion or faith leader, will be required. The letter or document should be provided at the same time as this form is returned to the school.

Checklist:

Have you?

- Enclosed a copy of baptism or certificate of reception into the Catholic Church (where applicable).
- Stated the name of the parent who works for the school in box 3 of the 'Criteria Category' section above (where applicable).
- Enclosed a letter or document confirming membership of an Eastern Christian Church, a Christian denomination or other faith (where applicable).
- **Completed and returned your local authority's Common Application Form?**

